REZONING

PRE-APPLICATION CONFERENCE

Planning Department Staff will meet with the land owner or agent to obtain information regarding the specific requirements including possibility of needed Amendment to the Comprehensive Plan.



STAFF REVIEW

Planning and Zoning Staff will review the proposed request.

If additional information is needed, staff will contact applicant.

A list of 300'owners are identified and the applicant will have a meeting with the identified neighbors to discuss the proposed project.

Staff completes parcel file research, notifies 300' property owners of the hearing. Inspector posts NOTICE on property. Legal AD to newspapers for publication fifteen days prior to Hearing.



PUBLIC HEARING

A Public Hearing is held before the Planning and Zoning Commission. The Planning and Zoning Commission recommends approval or denial to the Board of Supervisors.



DECISION TO APPLICANT

A decision letter is sent to the applicant.

Date determined to present application to the Board of Supervisors. Staff prepares Legal AD, agenda item and the information is sent to the County Attorney's Office for approval. Three Hundred foot notifications are mailed to property owners and NOTICE is again posted on property site.



PUBLIC HEARING

A Public Hearing is held before the Board of Supervisors.

Decision letter is mailed to the applicant.